

GREEN TURTLE

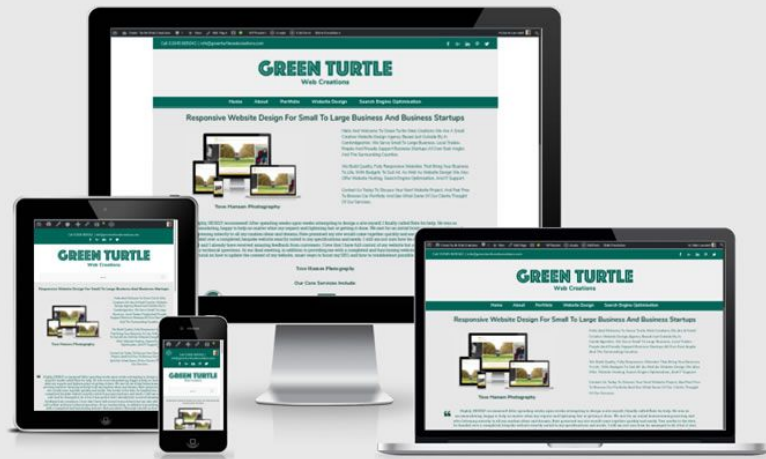
Web Creations

Green Turtle Web Creations Terms And Conditions

Below are the terms and conditions set out by Green Turtle Web Creation and are aimed to help Green Turtle Web Creation when we work together on your creative project. Please read these terms and conditions carefully. It is not necessary for any Client to have signed an acceptance of these terms and conditions for them to apply.

If a Client accepts a quote then the Client will be deemed to have satisfied themselves as to the terms applying and have accepted these terms and conditions in full. Please note that sometimes a more extensive contract would be agreed. Yet, this page should give you an idea of the terms between us.

The terms are primarily for web design projects but also include the basic web hosting and domain names. (separate comprehensive terms and conditions apply for these)



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Initial Brief (Before Any Project Starts)

1. A brief of the project is agreed before any work on a project starts. This will be decided together and will be determined before a price is given for the project.
2. If Green Turtle Web Creation provide you with an estimate for work before a full specification is provided, this is only an estimate. The price may change when the full specification is decided.
3. A full specification would normally need all website content to be provided and the functionality agreed.
4. After a specification is agreed, a price and estimated start and completion date will be provided to the client (providing deposits are paid on time).

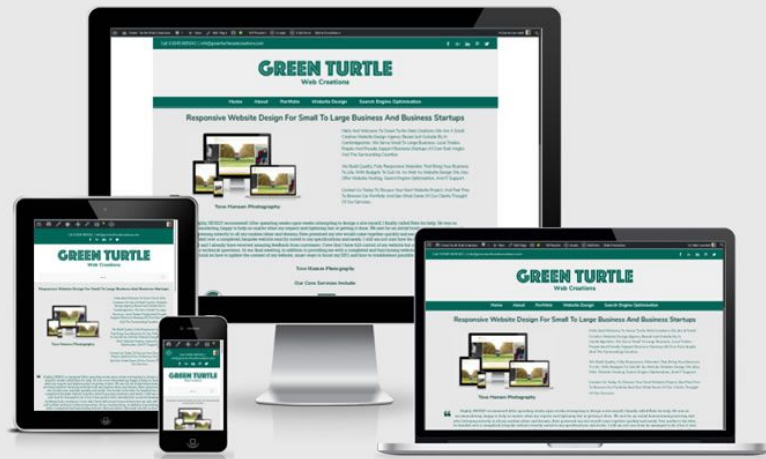


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The Client Agrees To:

1. Provide Green Turtle Web Creations within a reasonable timescale, everything that is requested from you to complete the project, this includes all the relevant text, images and other information required for your project.
2. Provide Green Turtle Web Creations with text and images in the format as stated below (see photographs and images)
3. Review Green Turtle Web Creations work, provide feedback, and signoff approval in a timely manner.
4. Make every effort to adhere to all agreed deadlines.
5. Agree to pay Green Turtle Web Creations the final invoice amount 7 working days from the date of invoice.
6. Advice, in advance, of any confidential information to be presented by email, written, or verbally, between both parties. Also, for this to be marked as 'confidential' in the subject of the email, or clearly on any written documents.
7. Provide a minimum of one month's notice in writing, or by email should you wish to cancel any contract.

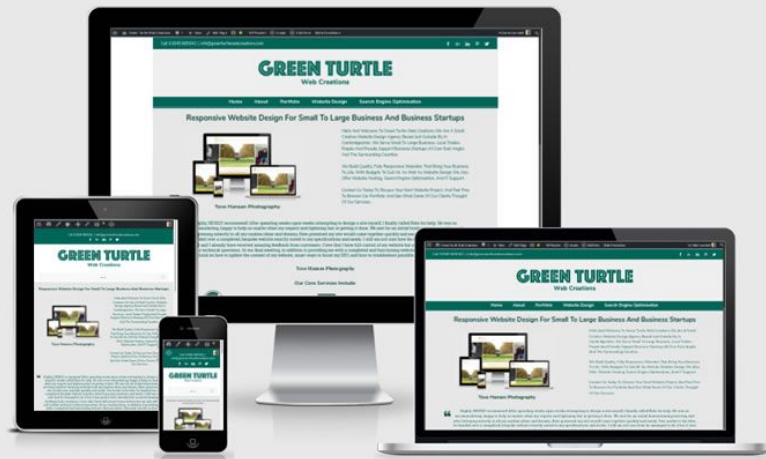


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Green Turtle Web Creations Agrees To:

1. Carry out services in a professional and timely manner.
2. Make every effort to adhere to any deadlines agreed between us and you.
3. Make a reasonable number of revisions to the design, layout, colours etc, until you are satisfied with the design concept or such time as both parties feel an agreement is likely to be reached but no more than 2 major revisions. Additional revisions or design work outside the scope of the project will be charged separately.
4. Endeavour to complete requested website revisions or updates within 48 hours, wherever possible.
5. Maintain up to date skills and knowledge through regular training and research.
6. Contact you before the end of the first 12 month period, to discuss the various options open to you for continuing website maintenance and support and/or hosting.

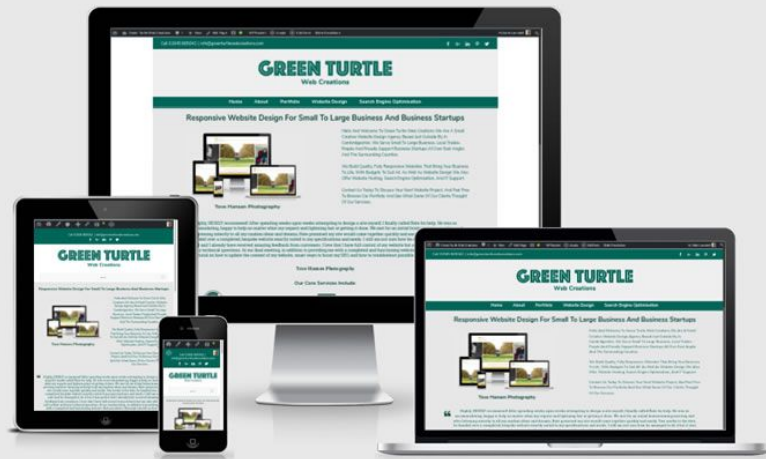


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Payments And Deposit

1. After a price is agreed, a non-refundable thirty-five (35) percent deposit will be invoiced; it must be paid and cleared in Green Turtle Web Creations bank account before any work starts.
2. The remaining sixty-five (65) percent will be invoiced after my involvement in the project is complete, regardless of the involvement of other parties. The final payment of sixty-five (65) percent must be paid within 7 working days (as specified on invoices) of my involvement in the project being complete.
3. If the project takes longer than 1 month, Green Turtle Web Creation may ask for an interim payment based on the work completed. This will reduce the final sixty-five (65) percent payment.
4. For smaller jobs, the deposit is at Green Turtle Web Creation discretion and may vary.
5. The deposit is strictly non-refundable.

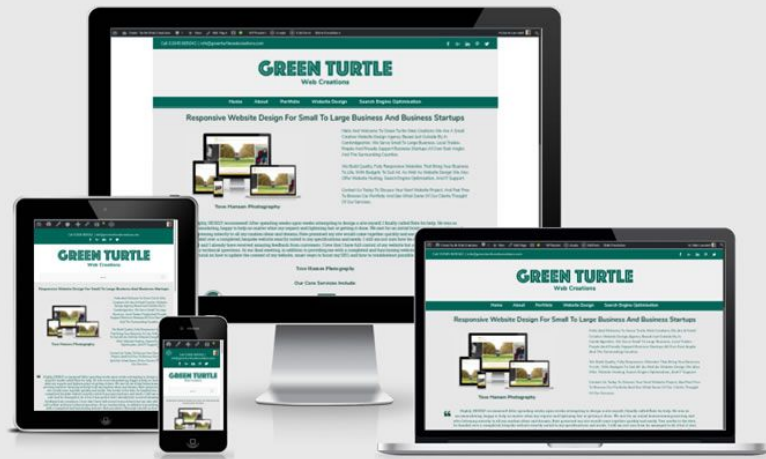


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Completion Date

1. Green Turtle Web Creation will make every effort to meet the agreed completion date. Sometimes, circumstances change and if for any reason Green Turtle Web Creation cannot meet the agreed completion date Green Turtle Web Creation will endeavour to notify you in plenty of time.
2. Any requests for extra work or changes to the project must be supplied in writing (for example, by email).
3. Requests for extra work or changes to the project specification after the specification is agreed, or are requested after the project has started, will affect the agreed completion date and agreed price. Any requests for extra work or changes to the project will be quoted for and, if agreed, added to the remaining sixty-five (65) percent payment of the project.
4. In addition to testing and checks that Green Turtle Web Creation carry out, it is the client's responsibility to check over the finished project.



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Technical Standards

1. Green Turtle Web Creation build websites to follow current web standards (within the agreed specification and budget). All websites will be mobile friendly and fully tested to work on all major browsers. If you need further browser support, this should be discussed at the start of the project and can be included in the original quote and price.
2. All websites include a basic privacy policy and cookie policy. It is the client's responsibility to ensure these documents conform to the legal requirements of their business.

Web Hosting Costs

1. All clients are required to use Green Turtle Web Creations hosting service for the twelve (12) months of their website going live and a quote will be provided to represent the size of their website. Web hosting is payable yearly in advance or monthly by standing order. You must notify me by email at the end of the 12 months to cancel the hosting. No refunds are given if hosting is cancelled. Failure to pay your website hosting could lead to your website going offline.
2. Web hosting accounts will be suspended a week after the invoice is due if payment has not been received. This means that a website won't be visible to visitors. It can be restored on full payment of the invoice.



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3. There are separate Terms of Use for Web Hosting.

Domain Names

1. Domain names are purchased on your behalf and you own the name. These are charged yearly.

Payment Terms

1. Green Turtle Web Creation is a small business so we ask for payment within 7 days for completed web design projects as per the date on the invoice.
2. Green Turtle Web Creation is not VAT registered.